



Position Description

Congregation/Ministry to be served: *(For more than one, please list all.)*

Name _____

City _____ State _____

Congregation ID code (5 digits) _____

Roster status required: (check one)

Ordained Pastor Deacon

Will the person called be the only rostered person serving the congregation/ministry?

Yes
 No, the position is one of the following:
 Senior Pastor Associate/Assistant Pastor Deacon

If this is a multiple-staff situation: For what particular tasks or areas of the congregation’s life will the person called or appointed be responsible? Please attach a job description.

Is the position full-time?

Yes
 No, the position is _____ % of full-time.

Is this a new or existing position?

New position
 Existing position

What is the length of term of this position?

Continuous (without limitation)
 Co-terminus with senior pastor
 Fixed term, for a period of _____ years. (requires Bishop’s prior approval)

Does the ministry require skills in any language other than English?

No
 Yes - Which language(s)? _____