

Certification of Church Records

Upon the resignation of a pastor, the following policy of the Central States Synod and the Evangelical Lutheran Church in America applies:

S14.15 The parochial records of all baptisms, confirmations, marriages, burials, communicants, members received, members transferred or dismissed, members who have become inactive or members excluded from the congregation shall be kept accurately and permanently. They shall remain the property of the congregation. The secretary of the congregation shall attest to the bishop of this synod that such records have been placed in his or her hands in good order by a departing pastor before:

- a. installation in another field of labor, or
- b. the issuance of a certificate of dismissal or transfer.

Before the pastor leaves, they should meet with the secretary of the congregation to examine the church records. Upon finding the church records in good order, the secretary of the congregation shall complete the form below and forward it to the synod bishop.

Date: _____

This is to certify that I have examined the parochial records of _____ Lutheran Church located in _____ and find them in good order.

Signed:

Printed Name:

Address: _____

Phone: _____ e-mail: _____

Please return to:

Central States Synod
420 W. 14th St., Suite 101
Kansas City, MO 64105