

2012 Nominating Workbook

Central States Synod, ELCA

INTRODUCTION

Each year the voting members of our Synod Assembly elect people to various positions, such as officers of the synod, members of the Synod Council, and voting members for the Churchwide Assembly. Of course, before anyone can be elected people must be nominated. Ultimately the voting members of the Assembly are responsible for nominations, but they are assisted by members of congregations, Area Ministry leaders and the Nominating Committee. In our synod, there are two stages to the nominating process. One takes place before the Assembly and the other at the Assembly.

PRE-ASSEMBLY

Early in the calendar year, the Nominating Committee begins its work which is described in our synod's bylaws.

S9.03.04. *Every attempt shall be made by the Nominating Committee to obtain at least one nominee for each open position on the Synod Council and other elective positions. In no case where the plan for inclusive representation lists specific characteristics shall nominees with differing characteristics be placed in nomination for the same position in order to fill this requirement.*

When elections take place for the positions of treasurer or secretary, the Synod Council is charged with nominating at least one person.

To complete its work the Nominating Committee stays in contact with the leadership of each Area Ministry, especially the dean, lay chair and Synod Council member. In turn, the Area Ministry leadership encourages congregational leaders to consider and nominate gifted people from the congregations. The Nominating Committee members are also available to answer questions regarding the various positions and to assist nominees in completing biographical and disclosure forms. Finally, as members of congregations in the synod, the Nominating Committee members may themselves know of gifted people who they might encourage to stand for election. The current members of the Nominating Committee are:

Area Ministries 1 & 2: Isetta Murphy (2012), St. John Lutheran Church, Russell, Kan.
Phone: 785-483-3897; Email: stjohn@ruraltel.net

Area Ministries 3 & 4: Wally Bunk (2014), Elim Lutheran Church, Marquette, Kan.
Phone: 913-546-2285; Email: papabunk@hotmail.com

Area Ministries 5 & 6: Pr. John Davis (2013), St. Mark Lutheran Church, Emporia, Kan.
Phone: 620-342-5850 Email: stmark_pastor@sbcglobal.net

Area Ministries 7 & 8: Cathy Dykman-Cunard (2014), Atonement Lutheran Church, Overland Park, Kan.
Phone: 913-248-8196 Email: cathydykmancunard@gmail.com

Area Ministries 9 & 10: Pr. B.J. Arnold (2012), Lutheran Church of the Living Christ, Florissant, Mo.
Phone: 314-839-0466 Email: revbjold@sbcglobal.net

At-large: Alice Boschek (2014), Concordia Lutheran Church, Concordia, Kan.
Phone: 785-243-1643 Email: aboschek@sbcglobal.net

AT THE ASSEMBLY

The second stage of the nominating process takes place at the Assembly. Our synod constitution states,

- S9.03.05.** *Persons may be nominated from the floor of the Assembly for all positions on the ballot providing:*
- a. The person nominated fulfills the specific characteristics for that position;*
 - b. The nominee has consented to nomination in writing and that written consent is submitted at the time of nomination.*

Nominations from the floor are not an afterthought nor an action simply to fill a spot on the ballot. These nominations demonstrate the importance of our life together, often the best person rises up as we are gathered together as a faithful community. Any number of very gifted people have served the synod over the years who were elected after a floor nomination. People nominated from the floor will still need to provide information requested on the biographical form and in some cases, a disclosure form. They can do this prior to the start of the Assembly, at the Assembly or by various electronic formats, in which case contact information would need to be available for them.

PARTICIPATING IN THE PROCESS

Whether you are a voting member of the Assembly or not, if you have questions about how you can participate in the nominating process or would like to suggest someone for nomination, please contact your pastor, one of the leaders of your Area Ministry (go to <http://css-elca.org/about/area-ministries/> online and click your Area Ministry on the map), a Nominating Committee member, or anyone on the bishop's staff in the synod office (913-948-9701 or 866-915-3548 (toll-free), or email jkreidler@css-elca.org). On the following pages you will find information regarding each position that will be filled by election this year as well as a copy of the biographical form and disclosure form.

Nominations 2012

The Nominating Committee is seeking nominations for the following positions:

SYNOD COUNCIL (3 year term unless noted otherwise)

• Synod Secretary (4 year term)	Lay [Ⓛ] or Clergy	Incumbent is eligible to run
• Area Ministry 2	Clergy Female	Incumbent is eligible to run
• Area Ministry 5	Clergy Male	New member is needed
• Area Ministry 8	Clergy Male	New member is needed
• Area Ministry 9	Lay Female	New member is needed
• Area Ministry 10	Lay Male	Incumbent is eligible to run
• At Large	Lay Male	New member is needed
• At Large (POC/LOE [Ⓢ])	Lay Female	New member is needed
• At Large Youth [Ⓢ] (1 year term)	Youth Female	New member is needed
• At Large Youth [Ⓢ] (2 year term)	Youth Male	New member is needed

2013 CHURCHWIDE ASSEMBLY†

• Area Ministry 1	Lay Male	• Area Ministry 6	Lay Female
• Area Ministry 2	Lay Female	• Area Ministry 7	Young Adult Male (POC/LOE)
• Area Ministry 3	Clergy Male	• Area Ministry 8	Lay Male
• Area Ministry 4	Lay Male	• Area Ministry 9	Clergy Female
• Area Ministry 5	Clergy Male	• Area Ministry 10	Lay Female (POC/LOE)
• At Large	Clergy Female	• At Large (Vice President)	Lay Female
• At Large	Lay Female (Youth)	• At Large (Bishop)	Clergy Male

† The 2013 Churchwide Assembly will be held August 12-18, 2013 in Pittsburgh, Pennsylvania

Note: Some elected positions have a requirement that they be filled with a *person of color and/or a person whose primary language is other than English* (POC/LOE), this does not preclude a person of color and/or whose primary language is other than English from being nominated for a position which does not have this requirement. In considering nominations this year, please consider the giftedness of all voting members in the synod's congregations that you many know.

- Ⓛ Rostered lay persons may be nominated for any "lay" position as long as they meet any other requirements for the position. "Rostered Lay Persons" include Diaconal Ministers, Associates in Ministry, and Deaconesses on the roster of this synod. (Constitution, Bylaws, and Continuing Resolutions of the ELCA 6.02.A19. adopted 2009)
- Ⓢ POC/LOE = Person of Color/Primary Language other than English
- Ⓢ In 2012, this youth member will be elected by the youth to complete the second year of a two year term at their 2012 meeting closest to the 2012 Synod Assembly
- Ⓢ In 2012, this youth member will be elected at the Synod Assembly. The youth at the Assembly will nominate at least one person for this position

The term "youth" means a voting member of a congregation who has not reached the age of 18 at the time of election or appointment for service (S6.04.B09.)

Nominations should be submitted to the synod office, **NO LATER THAN MAY 7, 2012**. Nomination forms may be downloaded from the Assembly page of the synod website, <http://css-elca.org/about/synod-assembly/>

Central States Synod • 21 N. 12th Street, Ste. 210 • Kansas City, KS 66102
 Phone: 913-948-9701 • Fax: 913-948-9707

Information on Elected Positions Needing Nominations

Synod Council Positions

Position	Qualifications	Responsibilities
Synod Secretary At Large 4 Year Term	1. Lay or clergy (Male or Female) 2. Voting member of a congregation of the Central States Synod Note: Incumbent eligible for election	1. Keeps minutes of Synod Assembly and Synod Council. 2. Attests documents in the name of the synod. 3. Maintains all important papers and documents of the synod. 4. Submits to ELCA list of voting members for Churchwide Assembly. 5. Provides list regarding synodical positions to be elected including goals for achieving diversity.
Synod Council Member Area Ministry 2 3 Year Term	1. Clergy 2. Female 3. Voting member of a congregation in Area Ministry 2 of the Central States Synod Note: Incumbent eligible for election	1. Council shall be the board of directors of the synod and shall serve as its interim legislative authority between meetings of the Synod Assembly. 2. Attend Synod Council meetings, ordinarily three each year. [Note: Members of the Executive Committee are appointed from the elected membership of the Synod Council. Members who accept appointments to the Executive Committee would attend Executive Committee meetings in addition to Synod Council meetings.] 3. Serve as a member of the Area Ministry Executive Committee of the Area Ministry from which they are nominated.
Synod Council Member Area Ministry 5 3 Year Term	1. Clergy 2. Male 3. Voting member of a congregation in Area Ministry 5 of the Central States Synod Note: New member is needed	
Synod Council Member Area Ministry 8 3 Year Term	1. Clergy 2. Male 3. Voting member of a congregation in Area Ministry 8 of the Central States Synod Note: New member is needed	
Synod Council Member Area Ministry 9 3 Year Term	1. Lay 2. Female 3. Voting member of a congregation in Area Ministry 9 of the Central States Synod Note: New member is needed	
Synod Council Member Area Ministry 10 3 Year Term	1. Lay 2. Male 3. Voting member of a congregation in Area Ministry 10 of the Central States Synod Note: Incumbent eligible for election	

NOTE: Some elected positions have had a requirement that they be filled with a *person of color and/or a person whose primary language is other than English (POC/LOE)*, this does not preclude a person of color and/or whose language is other than English from being nominated for a position which does not have this requirement. In considering nominations this year, please consider the giftedness of all voting members in the synod's congregations that you may know.

Information on Elected Positions Needing Nominations

Synod Council Positions

Position	Qualifications	Responsibilities
<p>Synod Council Member At Large</p> <p>3 Year Term</p>	<p>1. Lay 2. Male 3. Voting member of a congregation of the Central States Synod</p> <p>Note: New member is needed</p>	<p>1. Council shall be the board of directors of the synod and shall serve as its interim legislative authority between meetings of the Synod Assembly.</p> <p>2. Attend Synod Council meetings, ordinarily three each year.</p> <p>[Note: Members of the Executive Committee are appointed from the elected membership of the Synod Council. Members who accept appointments to the Executive Committee would attend Executive Committee meetings in addition to Synod Council meetings.]</p> <p>3. Serve as a member of the Area Ministry Executive Committee of the Area Ministry from which they are nominated.</p>
<p>Synod Council Member (POC/LOE) At Large</p> <p>3 Year Term</p>	<p>1. Lay 2. Female 3. (POC/LOE) 4. Voting member of a congregation of the Central States Synod</p> <p>Note: New member is needed</p>	
<p>Synod Council Member Youth¹ At Large</p> <p>1 Year Term</p> <p>Note: In 2012, the youth member will be elected by the youth at their 2012 meeting closest to the 2012 Synod Assembly</p>	<p>1. Youth (Not yet 18 years of age when elected) 2. Female 3. Voting member of a congregation of the Central States Synod</p> <p>Note: New member is needed</p>	
<p>Synod Council Member Youth² At Large</p> <p>2 Year Term</p>	<p>1. Youth (Not yet 18 years of age when elected) 2. Male 3. Voting member of a congregation of the Central States Synod</p> <p>Note: New member is needed</p>	

1 To be elected by youth in 2012.

2 To be elected by Synod Assembly in 2012.

Information on Elected Positions Needing Nominations

Voting Members - Churchwide Assembly 2013

Position	Qualifications	Responsibilities*
Voting Member of the 2013 Churchwide Assembly Area Ministry 1	1. Lay 2. Male 3. Voting member of a congregation in Area Ministry 1 of the Central States Synod	<p>12.40. MEMBERS OF THE CHURCHWIDE ASSEMBLY</p> <p>12.41. The voting members of the Churchwide Assembly shall be the voting members of this church. The requirements for voting members of the assembly and other members shall be specified in the bylaws. (see detailed requirements on last page)</p> <p>12.41.10. - 12.41.15. Voting Members</p> <p>12.41.20. - 12.41.22. Ex Officio Members</p>
Voting Member of the 2013 Churchwide Assembly Area Ministry 2	1. Lay 2. Female 3. Voting member of a congregation in Area Ministry 2 of the Central States Synod	
Voting Member of the 2013 Churchwide Assembly Area Ministry 3	1. Clergy 2. Male 3. Rostered in Central States Synod and located in Area Ministry 3	
Voting Member of the 2013 Churchwide Assembly Area Ministry 4	1. Lay 2. Male 3. Voting member of a congregation in Area Ministry 4 of the Central States Synod	
Voting Member of the 2013 Churchwide Assembly Area Ministry 5	1. Clergy 2. Male 3. Rostered in Central States Synod and located in Area Ministry 5	
Voting Member of the 2013 Churchwide Assembly Area Ministry 6	1. Lay 2. Female 3. Voting member of a congregation in Area Ministry 6 of the Central States Synod	
Voting Member of the 2013 Churchwide Assembly Area Ministry 7 Person of Color and/or Person Whose Primary Language is Other Than English (POC/LOE)	1. Lay 2. Male 3. POC/ LOE 4. Young Adult ¹ (Age between 18 and 30 when elected) 5. Voting member of a congregation in Area Ministry 7 of the Central States Synod	
Voting Member of the 2013 Churchwide Assembly Area Ministry 8	1. Lay 2. Male 3. Voting member of a congregation in Area Ministry 8 of the Central States Synod	
Voting Member of the 2013 Churchwide Assembly Area Ministry 9	1. Clergy 2. Female 3. Rostered in Central States Synod and located in Area Ministry 9	
Voting Member of the 2013 Churchwide Assembly Area Ministry 10 Person of Color and/or Person Whose Primary Language is Other Than English (POC/LOE)	1. Lay 2. Female 3. POC/ LOE 4. Voting member of a congregation in Area Ministry 10 of the Central States Synod	

¹ †§6.04.B09. It is the goal of this synod that at least 10 percent of the voting members of the Synod Assembly, Synod Council, committees, and organizational units of this synod be youth and young adults. The Synod Council shall establish a plan for implementing this goal. For purposes of the constitution, bylaws, and continuing resolutions of this synod, the term "youth" means a voting member of a congregation who has not reached the age of 18 at the time of election or appointment for service. The term "young adult" means a voting member of a congregation between the ages of 18 and 30 at the time of election or appointment for service. (Adopted by 2009 Churchwide Assembly.)

Information on Elected Positions Needing Nominations

Voting Members - Churchwide Assembly 2013

Position	Qualifications	Responsibilities*
Voting Member of the 2013 Churchwide Assembly At Large	<ol style="list-style-type: none"> 1. Clergy 2. Female 3. Rostered in Central States Synod 	<p>12.40. MEMBERS OF THE CHURCHWIDE ASSEMBLY</p> <p>12.41. The voting members of the Churchwide Assembly shall be the voting members of this church. The requirements for voting members of the assembly and other members shall be specified in the bylaws. (see detailed requirements on last page)</p> <p>12.41.10. - 12.41.15. Voting Members</p> <p>12.41.20. - 12.41.22. Ex Officio Members</p>
Voting Member of the 2013 Churchwide Assembly At Large Youth	<ol style="list-style-type: none"> 1. Youth (Not yet 18 years of age when elected) 2. Female 3. Voting member of a congregation of the Central States Synod 	
Voting Member of the 2013 Churchwide Assembly At Large Clergy Male	<ol style="list-style-type: none"> 1. Bishop of the Central States Synod 	No Election
Voting Member of the 2013 Churchwide Assembly At Large Lay Female	<ol style="list-style-type: none"> 1. Vice President of the Central States Synod 	No Election

Responsibilities of Voting Members of the Churchwide Assembly

The Churchwide Assembly of the Evangelical Lutheran Church in America is its highest legislative authority. Its responsibilities, as described in constitutional provision 12.21, include the following:

- a. Review the work of the churchwide officers, and for this purpose require and receive reports from them and act on business proposed by them.
- b. Review the work of the churchwide units, and for this purpose require and receive reports from them and act on business proposed by them.
- c. Receive and consider proposals from synod assemblies.
- d. Establish churchwide policy
- e. Adopt a budget for the churchwide organization.
- f. Elect officers, board members, and other persons as provided in the constitution or bylaws.
- g. Establish churchwide units to carry out the functions of the churchwide organization.
- h. Have the sole authority to amend the constitution and bylaws.
- i. Fulfill other functions as required by the constitution and bylaws.
- j. Conduct such other business as necessary to further the purposes and functions of the churchwide organization.

Voting members are elected by Synod Assemblies to serve at the Churchwide Assembly. Their individual responsibilities are to:

- represent the interests of this whole church to facilitate its mission and ministry
- seek the guidance of the Holy Spirit and approach the Churchwide Assembly's work with reflection and prayer
- participate in orientation, both that provided by the synod and that provided by the churchwide organization
- be present during the entire Churchwide Assembly, attending plenary sessions, worship, hearings, and other assembly-related activities
- study in advance the *Pre-Assembly Report*, particularly the reports of officers and the matters on which the Churchwide Assembly will take action
- listen to presentations and discussion and be prepared to participate responsibly
- exemplify servant leadership in words, life-style, and manner of leadership, recognizing accountability to the Triune God, the whole Church, each other, and to the Churchwide Assembly as a whole
- provide reports about the Churchwide Assembly to congregations and others within the synod

Nominating Biographical Information

Anyone accepting nomination for a Synod Council or Synod Officer position must complete a Disclosure Form and return to Rev. John Kreidler, Bishop's Associate

Area Ministry: _____

Position nominated for: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Congregational membership (incl. city/state): _____

Congregational activities: _____

Synodical/Churchwide activities: _____

Community activities: _____

Person of Color/Language Other than English? YES NO

Youth (younger than 18 years old)¹. YES NO DOB _____

Young Adult (between 18 & 30 years old) YES NO DOB _____

Nominated by: _____ Phone: _____

OR please check one. Nominated by:

Area Ministry Nominating Committee Synod Council

¹Disclosure form not required

PLEASE RETURN THIS FORM NO LATER THAN MAY 7, 2012 TO:

Central States Synod, ELCA

21 N. 12th Street, Suite 210, Kansas City, KS 66102

Fax: 913-948-9707 — Email: assembly@css-elca.org

Disclosure Form

DISCLOSURE

As part of the election process for synod officers and Synod Council members, the Central States Synod of the Evangelical Lutheran Church in America, is required by continuing resolution S9.01.A08 to obtain a consumer report, which I understand may include information regarding my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living.

AUTHORIZATION

During the 2012 nominating and election process and at any time during the tenure of any position as a synod officer or Synod Council member to which I may be elected, I hereby authorize LexisNexis Screening Solutions Inc., P.O. Box 105108, Atlanta, GA 30348-5108, 1-800-845-6004, on behalf of the Central States Synod of the Evangelical Lutheran Church in America to procure a consumer report (known as an investigative consumer report in California) which I understand may include information regarding my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. This report may be compiled with information from credit bureaus, courts record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification, to the extent such investigation includes information bearing on my character, general reputation, personal characteristics or mode of living.

Nominee Name (Please print)

Nominee Signature

Date

Social Security Number *

Date of Birth

*For Identification Purposes Only